The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

| 2016-17 |

1. Details of the Institution

1.1 Name of the Institution

| M.L.R.S. College of Education, Charkhi Dadri |

1.2 Address Line 1

| R.K. Gupta Marg |

Address Line 2

| Charkhi Dadri |

City/Town

| Charkhi Dadri |

State

| Haryana |

Pin Code

| 127306 |

Institution e-mail address

| mlrsc75@gmail.com |

Contact Nos.

| 01250-220843, 9255330070 |

Name of the Head of the Institution:

| Dr. S.K. Kaushal |

Tel. No. with STD Code:

| 01250-220843 |

Mobile:

9416423300

Name of the IQAC Co-ordinator:

Dr. Ashok Kumar

Mobile:

9050042377

IQAC e-mail address:

mlrsc75@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

ECSC/05/RAR/025

March03, 2015

1.5 Website address:

www.mlrsc.net

Web-link of the AQAR:

https://mlrsc.net/aqar.htm

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2004	5Years
2	2nd Cycle	B	2.4	2015	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

               Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

             Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [√]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*   [CRSU, Jind]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)   Govt. Aided College

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   5

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   0

2.4 No. of Management representatives   2

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and

       community representatives   2

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   1

2.9 Total No. of members   12

2.10 No. of IQAC meetings held   1

2.11 No. of meetings with various stakeholders: No. | 2 | Faculty | 1 |

Non-Teaching Staff Students | 0 | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | | State | | Institution Level | √ |

(ii) Themes | Environmental Conservation, Right to Education, Right to Information, Corruption, Women Empowerment |

2.14 Significant Activities and contributions made by IQAC

| Preparation of Academic Calendar, Development of Teaching Skills, Assignments, Seminars for students, Community based projects |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar	Academic Calendar, Implemented

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

| Appreciation by the management |

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG(B.Ed.)	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Core/Elective option
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders*   Alumni [√] Parents [√] Employers [√] Students [√]
    (On all aspects)

    Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes   Two Years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	2	3		

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

0		0		2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	
Presented papers	02	04	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching learning process followed
- Teaching skills are developed through Micro, Simulated and Real Teaching
- School internship programme

2.7 Total No. of actual teaching days
during this academic year

225

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

02 assignments, House Examination 4 Unit Test

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

0	0	1

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. Ist Year	49	0	69.38	30.61	0	100
B.Ed. 2nd Year	42	4.76	90.47	4.76	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	6	NIL	7
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members act as research guide for docoral candidates

3.2   Details regarding major projects   NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects   NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

NA

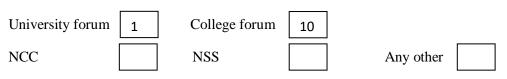| Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [01]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from   NIL

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [Grant in Aid]

3.10 Revenue generated through consultancy [NIL]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [0]

3.13 No. of collaborations   International [0]   National [0]   Any other [0]

3.14 No. of linkages created during this year [0]

3.15 Total budget for research for current year in lakhs :   NIL

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year   NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution | 1 |
     who are Ph. D. Guides
   and students registered under them | 4 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 2 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)   NIL

   JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other   [   ]

3.21 No. of students Participated in NSS events: NIL

   University level [   ]   State level [   ]
   National level [   ]   International level [   ]

3.22 No. of students participated in NCC events: NIL

   University level [   ]   State level [   ]
   National level [   ]   International level [   ]

3.23 No. of Awards won in NSS: NIL

   University level [   ]   State level [   ]
   National level [   ]   International level [   ]

3.24 No. of Awards won in NCC: NIL

   University level [   ]   State level [   ]
   National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum | 1 | College forum | 10 |

NCC | | NSS | | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Community based survey

- SVEEP Programme, Extension lecture, Yoga Camp

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.25 acres			
Class rooms	06			
Laboratories	03			
Seminar Halls	02			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office is fully computerised.

Library is also computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8819		464		9313	
Reference Books	1285		30		1315	
e-Books	-					
Journals	08					
e-Journals	-					
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	60	01	YES	05		03		
Added	0	0	0	0		0		
Total	60	01	0	0		0		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ICT project for students

4.6 Amount spent on maintenance in lakhs :

 i) ICT

 ii) Campus Infrastructure and facilities

 iii) Equipments

 iv) Others

                    Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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Placement cell
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5.2 Efforts made by the institution for tracking the progression

```
Students are benefitted by the placement cell and got the jobs
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5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

(c) No. of international students   0

	No	%
Men		

	No	%
Women		

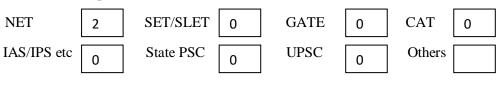| Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

```
NIL
```

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET | 2 | SET/SLET | 0 | GATE | 0 | CAT | 0 |

IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | |

5.6 Details of student counselling and career guidance

Educational, vocational and personal guidance is given

No. of students benefitted | 100 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Celebration of women day, slogan writing competition, one course paper (Gender, school and society) has already been included in the syllabus

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 0 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | 10 | National level | 0 | International level | 0 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [0]   National level [0]   International level [0]

Cultural: State/ University level [0]   National level [0]   International level [0]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives   NIL

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [2]

5.13 Major grievances of students (if any) redressed: ____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

 The institution aims at holistic education to enable the students to cope up with the infinite unseen future that lies ahead. To fulfill this aim, the college focuses on the all round development of the students so that they can meet the challenges of 21st century. Mission:

 1. To prepare proficient, skilled, dedicated teacher educators and administrators. 2. To offer opportunities and facilities to seek the all round development of teacher trainees. 3. To create sensitivity towards emerging issues and challenges in the changing society. 4. To produce awareness among teacher trainees regarding the modern trends in education. 5. To carry out quality research studies, consultancy and training programmes. 6. To make pursuit for excellence is an intrinsic aspect of all curricular and co-curricular transactions. 7. To provide high quality education.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Academic flexibility in terms of pedagogic subject options

2. ICT skill development

6.3.2 Teaching and Learning

1. Teaching skill development by micro, simulated and practice teaching

2. Use of PPT

3. Assignments are given.

6.3.3 Examination and Evaluation

1. House examination

2. Assignments

3. Unit tests in each subject paper

6.3.4 Research and Development

- Research publication

- Paper presentation in seminars and conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Bar coding and internet facility in library

- Well equipped ICT lab with 30 computers

- Smart classrooms

- Interactive boards fitted in seminar room ,activity room and smart classroom

- Wi-Fi campus

- Financial management is fully computerised

6.3.6   Human Resource Management

- Feedback from the heads of the teaching practice schools

- Students profile is maintained

- Suggestion box for students

6.3.7   Faculty and Staff recruitment

Staff recruitment is done as per NCTE, DGHE and the affiliating university norms

6.3.8   Industry Interaction / Collaboration

NIL

6.3.9   Admission of Students

It is a centralised process controlled by the university

6.4 Welfare schemes for

Teaching	As per govt. norms
Non teaching	As per govt. norms
Students	Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	Yes	DGHE		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The external examination is totally centralised and governed by the affiliating university

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

> Alumni association cooperates from time to time by guiding our students for various jobs

6.12 Activities and support from the Parent – Teacher Association

> NIL

6.13 Development programmes for support staff

> ESI scheme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation

- Maintenance of lawns

- Use of LED and CFLs

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Social services in slum areas of Dadri city

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Internet facility
>
> - Learning by seminars

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Environmental education is a full-fledged paper
>
> - Extension lecture was organised to acquaint the students with the problem of environmental degradation

	√

7.5

Whether environmental audit was conducted?   Yes   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

Academic calendar

ACADEMIC CALENDER, CO-CURRICULAR ACTIVITIES CALENDER
(SESSION 2016-17)

Month	Date	Activity
AUGUST 2016	13 Aug, 2016	Poster Making Competition
	27 Aug, 2016	Yoga Camp
SEPTEMBER	05 Sep, 2016	Teacher's Day
	14 Sep, 2016	Hindi Diwas
	28 Sep- 15 Oct. 2016	Micro Teaching
OCTOBER	17 Oct- 12 Nov. 2016	General Teaching Practice
	31 Oct, 2016	National Unity Day
DECEMBER	9 Dec, 2016	Extension Lecture
	14 Dec, 2016	Extension Speech
	19 Dec, 2016	Slogan Writing/Poster-Making Competition
JANUARY 2017	13 Jan, 2017	Lohri Celebration-General Quiz
	23 Jan, 2017	Republic Day Celebration
FEBRAUARY	11 Feb ,2017	Trip to Surajkund/Educational Tour
	15-28 Feb, 2017	House Exam Declamation Contest
MARCH	08 March, 2017	International Women Day Celebration
	28 March, 2017	Waking Model Competition
APRIL	05 April, 2017	General Quiz Contest
	18 April, 2017	Extension Lecture
MAY	13 May, 2017	Campus Cleanliness

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____