

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2017-18

#### I. Details of the Institution

1.1 Name of the Institution

M.L.R.S.College of Education , Charkhi dadri

1.2 Address Line 1

R.K.Gupta Marg

Address Line 2

Charkhi Dadri

City/Town

Charkhi Dadri

State

Haryana

Pin Code

127306

Institution e-mail address

mlrsc75@gmail.com

Contact Nos.

01250-220843, 9255330070

Name of the Head of the Institution:

Dr.S.K.Kaushal

Tel. No. with STD Code:

01250-220843

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

  

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	5Years
2	2 <sup>nd</sup> Cycle	B	2.4	2015	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

CBLU, BHIWANI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="Govt. Aided College"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	1

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic Calendar	Academic Calendar, Implemented

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG(B.Ed.)	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	1			

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: Core/Elective option

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes  Two Years

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	2	3		

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

0      0      2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	
Presented papers		06	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching learning process followed
- Teaching skills are developed through Micro, Simulated and Real Teaching
- School internshin programme

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

02 assignments,  
House Examination  
4 Unit Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

0      0      1

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. Ist Year	45	0	91.11	8.88	0	100
B.Ed. 2 <sup>nd</sup> Year	49	0	75.51	24.48	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	6	NIL	7
Technical Staff	0	0	0	0



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members act as research guide for doctoral candidates
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#### 3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications: NA

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

3

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NIL

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: NIL

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: NIL

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: NIL

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NIL

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Community based survey
- SVEEP Programme, Extension lecture, Yoga Camp

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.25 acres			
Class rooms	06			
Laboratories	03			
Seminar Halls	02			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Office is fully computerised.

Library is also computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9313		32		9345	
Reference Books	1315		17		1332	
e-Books	-					
Journals	08					
e-Journals	-					
Digital Database	-					
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	01	YES	05		03		
Added	0	0	0	0		0		
Total	60	01	0	0		0		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ICT project for students
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4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
<b>Total :</b>	<input type="text"/>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Placement cell
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#### 5.2 Efforts made by the institution for tracking the progression

Students are benefitted by the placement cell and got the jobs
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#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

#### (b) No. of students outside the state

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#### (c) No. of international students

0
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Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL
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No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Educational, vocational and personal guidance is given

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Celebration of women day, slogan writing competition, one course paper (Gender, school and society) has already been included in the syllabus

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

NIL

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_NIL\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision:

The institution aims at holistic education to enable the students to cope up with the infinite unseen future that lies ahead. To fulfill this aim, the college focuses on the all round development of the students so that they can meet the challenges of 21st century.

Mission:

1. To prepare proficient, skilled, dedicated teacher educators and administrators.
2. To offer opportunities and facilities to seek the all round development of teacher trainees.
3. To create sensitivity towards emerging issues and challenges in the changing society.
4. To produce awareness among teacher trainees regarding the modern trends in education.
5. To carry out quality research studies, consultancy and training programmes.
6. To make pursuit for excellence is an intrinsic aspect of all curricular and co-curricular transactions.
7. To provide high quality education.



6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Academic flexibility in terms of pedagogic subject options
2. ICT skill development

6.3.2 Teaching and Learning

1. Teaching skill development by micro, simulated and practice teaching
2. Use of PPT
3. Assignments are given.

6.3.3 Examination and Evaluation

1. House examination
2. Assignments
3. Unit tests in each subject paper

6.3.4 Research and Development

- Research publication
- Paper presentation in seminars and conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Bar coding and internet facility in library
- Well equipped ICT lab with 30 computers
- Smart classrooms
- Interactive boards fitted in seminar room ,activity room and smart classroom
- Wi-Fi campus
- Financial management is fully computerised

### 6.3.6 Human Resource Management

- Feedback from the heads of the teaching practice schools
- Students profile is maintained
- Suggestion box for students

### 6.3.7 Faculty and Staff recruitment

Staff recruitment is done as per NCTE, DGHE and the affiliating university norms

### 6.3.8 Industry Interaction / Collaboration

NIL

### 6.3.9 Admission of Students

It is a centralised process controlled by the university

### 6.4 Welfare schemes for

Teaching	As per govt. norms
Non teaching	As per govt. norms
Students	Scholarship

### 6.5 Total corpus fund generated

### 6.6 Whether annual financial audit has been done

Yes

No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	Yes	DGHE		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The external examination is totally centralised and governed by the affiliating university

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni association cooperates from time to time by guiding our students for various jobs

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

ESI scheme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation
- Maintenance of lawns
- Use of LED and CFLs

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Social services in slum areas of Dadri city

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Internet facility
- Learning by seminars

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Environmental education is a full-fledged paper
- Extension lecture was organised to acquaint the students with the problem of environmental degradation

7.5 Whether environmental audit was conducted?      Yes      No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## 8. Plans of institution for next year

### Academic calendar

ACADEMIC CALENDER, CO-CURRICULAR ACTIVITIES CALENDER (SESSION 2017-18)		
Month	Date	Activity
<b>AUGUST 2017</b>	12 Aug, 2017	Independence Day Celebration (Dr. Indu Malik)
<b>SEPTEMBER</b>	05 Sep, 2017	Teacher's Day (Dr. Indu Malik)
	12 Sep, 2017	Essay Writing Competition by Heartfulness Institute (Dr. Indu Malik)
	14 Sep, 2017	Hindi Diwas (Dr. Indu Malik)
	26 Sep, 2017	Slogan Writing Competition (Dr. Indu Malik & Sh. Ashok Kumar Sangwan)
<b>OCTOBER</b>	16 Oct, 2017	Diwali Celebration/Campus Cleanliness (Dr. Manoj Rani)
	23 Oct, 2017 onwards	Micro/Mega Teaching (Dr. Indu Malik & Sh. Ashok Kumar Sangwan)
<b>NOVEMBER</b>	7 Nov, 2017	Extempore Speech (Sh. Ashok Kumar Sangwan)
	15 Nov, 2017	Extension Lecture
	22 Nov, 2017	Paper Reading Competition Skill in Teaching (Dr. Indu Malik & Sh. Ashok Kumar Sangwan)
<b>DECEMBER</b>	5 Dec, 2017	General Quiz-Contest
	12 Dec, 2017	Declamation Contest (Dr. B.P. Singh & Dr. Manoj Rani)
	16 Dec, 2017	Science Quiz Contest (Dr. B.P. Singh)
<b>JANUARY 2018</b>	12 Jan, 2018	Yoga Day Celebration (Vivekanand Jayanti) (Dr. Indu Malik & Sh. Ashok Kumar Sangwan)
	13 Jan, 2018	Lohari Celebration (Dr. Indu Malik & Sh. Ashok Kumar Sangwan)
	23 Jan, 2018	Subhash Chander Bose's Jayanti (Dr. Indu Malik) Inter-College Competition (Dr. Indu Malik, Dr. B.P. Singh, Sh. Ashok Kumar Sangwan & Dr. Manoj Rani )

<b>FEBRUARY</b>	9 Feb. 2018 16 Feb. 2018  27 Feb. 2018 28 Feb. 2018	Education Trip (Dr. Indu Malik & Sh. Ashok Kumar Sangwan) Haryana Quiz Competition (Sh. Ashok Kumar Sangwan) Science Day Celebration (Sh. B.P. Singh) Chalk Board Writing (Eng./Hindi) Competition (Dr. Indu Malik & Dr. Manoj Rani)
<b>MARCH</b>	08 March, 2018 12 March, 2018 19 March, 2018 26 March, 2018	International Women Day Celebration Pot Decoration Competition Fresh Flower Arrangement (Dr. Manoj Rani) Working Model Competition subject wise (Dr. Indu Malik, Dr. B.P. Singh, Sh. Ashok Kumar Sangwan & Dr. Manoj Rani )
<b>APRIL</b>	As per Datesheet	House Examination (Sh. Ashok Kumar Sangwan & Dr. Manoj Rani)

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

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