

**M.L.R.S.College of Education**  
**charkhi Dadri-127306**

**Govt. Aided Institute**  
**ESTD.1975**

**Annual Quality Assessment Report**  
**2012-2013**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

M.L.R.S.COLLEGE OF EDUCATION

1.2 Address Line 1

R.K.GUPTA MARG

Address Line 2

CHARKHI DADRI

City/Town

CHARKHI DADRI

State

HARYANA

Pin Code

127306

Institution e-mail address

mlrsc75@gmail.com

Contact Nos.

01250220843 ,9255330070

Name of the Head of the Institution:

DR. S.K.KAUSHAL

Tel. No. with STD Code:

01250-220843

Mobile:

9416423300

Name of the IQAC Co-ordinator:

Dr.M.S.Yadav

Mobile:

09416454170

IQAC e-mail address:

mlrsc75@gmail.com

**1.3 NAAC Track ID**

**HRCOTE 11359**

**1.4 NAAC Executive Committee No. & Date:**

EC/32/354 DATED MAY,3,2004

1.5 Website address:

www.mlrsc.net

Web-link of the AQAR:

www.mlrsc.net

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

2011

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

M.D.UNIVERSITY, ROHTAK

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Govt. Aided College

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

00

2.4 No. of Management representatives

02

01

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

01

Non-Teaching Staff Students

01

Alumni

01

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

Role of ICT in Education, Right to Education, Disaster management, Our present Evaluation System

2.14 Significant Activities and contributions made by IQAC

Seminars, Co-operative Learning, Action Research

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic calendar	Academic calendar implemented

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Appreciation by the management, Improvement in pronunciation

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	01			
PG	01		01	
UG (B.Ed.)	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Core / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	01

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	02	04		

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

01



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	03	00
Presented papers	00	03	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT- enabled teaching-learning process followed
- Teaching competency development through Micro Teaching

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NO

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	100	01	94	02	-	97
M.Ed.	35	00	25	07	AB	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes the teaching and learning processes by optimizing and integrating modern methods of teaching learning and evaluation.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	00	00
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Regular conduct of Research Colloquiums to update the knowledge of the research scholars and M.Ed., students in the research process
- Faculty members act as research Guide for Doctoral candidates

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	12	00
e-Journals	00	00	00
Conference proceedings	00	00	00

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00

Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

00

3.7 No. of books published i) With ISBN No. 00 Chapters in Edited Books 00

ii) Without ISBN No. 00

3.8 No. of University Departments receiving funds from

UGC-SAP 00 CAS 00 DST-FIST 00  
DPE 00 DBT Scheme/funds 00

3.9 For colleges  
Autonomy 00 CPE 00 DBT Star Scheme 00  
INSPIRE 00 CE 00 Any Other (specify) Govt. Aided

3.10 Revenue generated through consultancy 00

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons 00

3.13 No. of collaborations International 00 National 00 Any other 00

3.14 No. of linkages created during this year 00

3.15 Total budget for research for current year in lakhs :

From Funding agency 00 From Management of University/College 00

Total 00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

00

SRF

00

Project Fellows

00

Any other

00

3.21 No. of students Participated in NSS events:

University level

00

State level

00

National level

00

International level

00

3.22 No. of students participated in NCC events:

University level

00

State level

00

National level

00

International level

00

3.23 No. of Awards won in NSS:

00

University level  State level  
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension lecture
- Two one- day yoga camps

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.25 acres	00		00
Class rooms	06	00		00
Laboratories	03	00		00
Seminar Halls	02	00		00

No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	00		00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00		00
Others	00	00		00

#### 4.2 Computerization of administration and library

YES

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9307		04		9311	
Reference Books	1285				1285	
e-Books	00				00	
Journals	08				08	
e-Journals	00				00	
Digital Database	40				00	
CD & Video	100				00	
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	01	05	00	00	02	00	00
Added	40	00	00	00	00	00	00	00
Total	50	01	05	00	00	02	00	00

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ICT Project for students

4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	Rs. 23078/-
iii) Equipments	Rs. 13000/-
iv) Others	00
<b>Total :</b>	Rs. 36078/-

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Placement cell

5.2 Efforts made by the institution for tracking the progression

Students were benefitted by the placement cell and got the jobs

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
120	35	05	00

(b) No. of students outside the state

00

(c) No. of international students

00



Men	No	%	Women	No	%
	23	19.16		97	80.83

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
90	13	00	14	03	120	92	14	00	11	03	120

Demand ratio 00      Dropout % 00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries 00

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

Sanjeev , Anita , Komal, Mehar Sing, Montu , meenakshi

No. of students benefitted 06

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	62	00	06

### 5.8 Details of gender sensitization programmes

Slogan Writing Competition on Social Equality and Women Empowerment, Celebration of International Women day

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	25	237550/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 00

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The institution aims at holistic education to enable the students to cope up with infinite unseen future that lies ahead. To fulfil this aim, the college focuses all-round development of the students so that they can meet the challenge of 21 st century

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

00

6.3.2 Teaching and Learning

Lecture, drill, demonstration, co-operative learning,  
home assignment

6.3.3 Examination and Evaluation

House examination, External Examination, Internal  
assessment

6.3.4 Research and Development

Dissertation, Field work, Research publication, paper  
presentation in various seminars and conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Bar coding and internet facilities in library.
- Computers, printers, LCD projectors and web-  
cam.
- Renovation of College building.

6.3.6 Human Resource Management

The college staff attended the various seminars,  
conferences and workshops to update and enhance  
their knowledge

6.3.7 Faculty and staff recruitment

Seeking permission from HEC to fulfil vacant post of  
the college.

The college has filled one self- financing post.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

It is a centralised process controlled by the university

6.4 Welfare schemes for

Teaching	As per Govt. norms
Non-teaching	As per Govt. norms
Students	Scholarship

6.5 Total corpus fund generated

Our college run by Saraswati Education Society which is the sister concern of Dadri Education Society which has substantial sources of income

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	MDU, Rohtak	YES	Staff
Administrative	YES	Management	YES	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our college is affiliated with MDU, Rohtak .The external examination is totally centralised and it is governed by MDU Rohtak.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has assign 20% autonomy to the college in the Examination system.

6.11 Activities and support from the Alumni Association

The alumni association co-operates from time to time by guiding our for various jobs.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

Their wards are guided in education and career oriented programmes by the staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation
- Maintenance of garden
- By using eco friendly equipments like LED, CFL etc.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Social services in slum areas of Dadri city.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Construction of new library building, administration block , toilets, canteen, cycle stand.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Internet facility .
- learning by seminar.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Environmental awareness is the part of curriculum in 1 st paper which is taught every year.
- Extension lecture was organised to acquaint the students with problem of environmental degradation.

7.5 Whether environmental audit was conducted?

Yes

No

## **8. Plans of institution for next year**

- To continue to encourage web based technology in teaching and instruction, which in turn would give our trainees a competitive edge in this era of globalization
- To expand networking with different organizations for community outreach activities.
- To motivate and encourage students to participate in other intra and inter college co- curricular activities for integrated personality development.

Name DR.M.S.YADAV

Name DR.S.K.KAUSHAL

Coordinator, IQAC

Chairperson, IQAC